The Royal School

Enterprises Ltd

Swimming Teacher Job Description

Hours of work	Saturday 08.50 hrs – 15.30 hrs Saturday 10.00 hrs – 15.30 hrs
Salary	£15.56 - £16.62 per hour dependent upon experience – Hours agreed annually 46 weeks per year with stipulated holiday periods.
Purpose	• To provide progressive swimming lessons of high quality for the Learn to Swim Centre. • To play a full part in the life of the school community use programme, to support its distinctive mission and ethos and to encourage staff and swimmers to follow this example. • To model the school's vision and values through implementation of agreed policy, practices and procedures. • To motivate swimmers, staff and volunteers. • To maintain The Royal School's high-quality standards for teaching swimming and wellbeing expectations.
Accountable to	Swim Centre Coordinator's/ Community Facilities Manager
Accountable for	Swim customers of the LTS Centre
Main core duties:	
Main Responsibilities	• To deliver progressive, high-quality swimming lessons in line with the STA Framework and the Royal LTS established standards, structure, and objectives. • Ensure a safe, positive and engaging environment for effective learning for all swimmers. • Develop and maintain lesson plans and scheme of works for all swimming lessons. • Monitor class progression, adapting delivery when needed, to meet the needs of learners within all stages of the programme. • Provide continual assessment for all swimmers using the centre's online system CoursePro. • Ensure the safety of your class, swimmers, and working environment when on site. • Assist with lesson changeover and safe supervision. • Liaise with Assistant Teachers and Lifeguards to ensure lesson equipment is set up and ready before each lesson. • Support volunteer staff, offering guidance and engaging them within lessons. • Complete registers and ensure swimmer progress is up to date.

	• Work closely with other swim teachers and admin team over any swimmer queries, information to be fed to parents and updates to progress and lesson structure. • Be familiar with all SEN and medical needs of swimmers. • Demonstrate professionalism, a positive attitude and supportive behaviour to swimmers and colleagues at all times. • Promoting and safeguarding the welfare of children and young people for whom you are responsible and with whom you come into contact in the centre/ school. • Attend individual and whole LTS Centre meetings and termly CPD as required. • Complete required monthly online training as set out by the school at the start of each academic year. • Undertake such duties as required by the LTS Coordinator and Community Facilities Manager to maintain the cohesive nature of the centre/ school.
General Duties	• To adhere to the policies and procedures of the Royal School. • To share in the corporate responsibility for the development and well-being of all LTS customers. • Make a positive contribution to the wider life and ethos of the swim centre and school; • Demonstrate consistently the positive attitudes, values and behaviour which are expected within the school community based on mutual respect between swimmers, staff and parents • To take reasonable care of one's own health and safety and that of others and inform the Estates Manager of any concerns with regard to health and safety .
Ethos	Promoting the ethos of the School, as expressed in the mission and vision statements, is a shared responsibility to which all staff make a significant contribution.

Swimming Teacher Person Specification

SPECIFICATION	ESSENTIAL	DESIRABLE	HOW IDENTIFIED
Education/ Training	Possess a level 2 certificate in swimming teaching with Swim England (ASA) or STA Award accreditation	First aid training Safeguarding training	Production of the Applicant's certificates
Experience	• Experience with working with EYFS/ KS 1-2 age group • Placement in similar settings. • Experience of children with SEND needs	Experience of working with children from at least two different settings.	Contents of the Application Form Interview Professional references
Skills/ Attributes	• The ability to work with young children • The communication skills needed to work cooperatively with Staff and Swim Customers • Ability to act on initiative • Ability to liaise with and inspire confidence in colleagues and parents.	• Creativity • Enthusiasm • Patience • Commitment • Ambition • Teamwork	Contents of the Application Form Interview Professional references
Personal Qualities	• Motivation to work with children and young people • Ability to form and maintain appropriate relationships and personal boundaries with children and young people • Emotional resilience in working with challenging behaviours • Positive attitude to use of authority and maintaining discipline • A professional approach to work, working relationships, conduct and dress. • Flexibility, e.g. working across key stages	Versatility A warm and kind disposition and the ability to work well with others.	Contents of the Application Form Interview Professional references