



The Royal School

Enterprises Ltd

Swimming Teacher Job Description

Salary	£15.08 - £16.10 per hour dependent upon experience – Hours agreed annually 46 weeks per year with stipulated holiday periods.
Purpose	<ul style="list-style-type: none"> To provide progressive swimming lessons of high quality for the Learn to Swim Centre. To play a full part in the life of the school community use programme, to support its distinctive mission and ethos and to encourage staff and swimmers to follow this example. To model the school's vision and values through implementation of agreed policy, practices and procedures. To motivate swimmers, staff and volunteers. To maintain The Royal School's high-quality standards for teaching swimming and wellbeing expectations.
Accountable to	Swim Centre Coordinator's/ Community Facilities Manager
Accountable for	Swim customers of the LTS Centre
Main core duties:	
Main Responsibilities	<ul style="list-style-type: none"> To provide progressive swimming lessons of the highest quality following the STA swim programme criteria and structure Produce weekly lesson plans and scheme of works for all swim lessons. To provide continual assessment for all swimmers using the centre's online system CoursePro updating after each lesson. Ensure the safety of your class, and all swimmers, at all times, whilst working. Work with Assistant Teachers and Lifeguards to ensure the equipment for each lesson is prepared in advance. To ensure registers are taken for each lesson and swimmer progress is up to date at all times using CoursePro app to log this information. Assist with lesson changeover and safe supervision.

	<ul style="list-style-type: none"> • Be familiar with all SEN and medical needs of swimmers. • Demonstrate professionalism, a positive attitude and supportive behaviour to swimmers and colleagues at all times. • Work closely with other swim teachers and admin team over any swimmer queries, information to be fed to parents and updates to progress and lesson structure. • Support volunteer staff, offering guidance and support. • Promoting and safeguarding the welfare of children and young people for whom you are responsible and with whom you come into contact in school. • To attend individual and whole LTS Centre meetings as required. • Undertake such duties as required by the Community Facilities Manager to maintain the cohesive nature of the institution.
General Duties	<ul style="list-style-type: none"> • To adhere to the policies and procedures of the Royal School. • To share in the corporate responsibility for the development and well-being of all LTS customers. • Make a positive contribution to the wider life and ethos of the swim centre and school; • Demonstrate consistently the positive attitudes, values and behaviour which are expected within the School community use based on mutual respect between swimmers, staff and parents • To take reasonable care of one's own health and safety and that of others and inform the Estates Manager of any concerns with regard to health and safety <p>Undertake such duties as may from time to time be reasonably assigned by the Community Facilities and School Principal.</p>
Ethos	Promoting the ethos of the School, as expressed in the mission and vision statements, is a shared responsibility to which all staff make a significant contribution.

Swimming Teacher Person Specification

SPECIFICATION	ESSENTIAL	DESIRABLE	HOW IDENTIFIED
Education/ Training	Possess a level 2 certificate in swimming teaching with Swim England (ASA) or STA Award accreditation	First aid training Safeguarding training	Production of the Applicant's certificates
Experience	<ul style="list-style-type: none"> • Experience with working with EYFS/ KS 1-2 age group • Placement in similar settings. • Experience of children with SEND needs 	Experience of working with children from at least two different settings.	Contents of the Application Form Interview Professional references
Skills/ Attributes	<ul style="list-style-type: none"> • The ability to work with young children • The communication skills needed to work cooperatively with Staff and Swim Customers • Ability to act on initiative • Ability to liaise with and inspire confidence in colleagues and parents. 	<ul style="list-style-type: none"> • Creativity • Enthusiasm • Patience • Commitment • Ambition • Teamwork 	Contents of the Application Form Interview Professional references
Personal Qualities	<ul style="list-style-type: none"> • Motivation to work with children and young people • Ability to form and maintain appropriate relationships and personal boundaries with children and young people • Emotional resilience in working with challenging behaviours • Positive attitude to use of authority and maintaining discipline • A professional approach to work, working relationships, conduct and dress. • Flexibility, e.g. working across key stages 	Versatility A warm and kind disposition and the ability to work well with others.	Contents of the Application Form Interview Professional references